

PERSONNEL BOARD MINUTES

July 20, 2009

Town Hall, Mural Room
7:00 p.m.

Present: Wayne Heward, Chairman;
Robert L. Molla, III
Alexander Salmela
Anita Stiles
Absent: Jean M. Riley

A meeting of the Duxbury Personnel Board was held on Monday, July 20, 2009, at 7:00 p.m.

The first order of business dealt with the letter to the Board submitted by the Chief of Police, Mark DeLuca, dated June 20, 2009, asking that the letter be considered a "grievance" regarding a letter of reprimand issued the Chief by the Town Manager.

A motion was made and seconded "that the Personnel Board not hear a grievance submitted by the Chief of Police on June 29, 2009, by virtue of an employment contract signed by said Chief and the Duxbury Town Manager dated November 20, 2006. Discussion followed regarding Paragraph 2 (Application, Part I of the "By-Law Governing the Duxbury Personnel Plan" which states, "The Plan shall apply to all employees except those positions filled by popular election and those under the direction and control of the School Committee, and those who have a separate employment contract with an appropriate authority..." The motion passed unanimously.

Board Ex Officio member then joined the meeting and distributed drafts of three new policies for the town: "Existing FMLA and Small Necessities Leave Policies", "Equal Employment Opportunity Policy" and "Professional Conduct Policy". Board members should review these for the August Meeting.

The next meeting is scheduled for Monday, August 24, 2009, at the Senior Center.